



**JOB ACCOUNT REQUEST / PROJECT INFORMATION FORM**

**TAXABLE      NON TAXABLE**

(IF TAX STATUS IS NOT NOTATED, JOB WILL BE MADE TAXABLE.)

\_\_\_\_\_  
 BRANCH                      SALESPERSON                      MANAGER                      DATE

**CUSTOMER INFORMATION**

_____ CUSTOMER NAME			_____ CONTACT
_____ STREET ADDRESS			_____ PHONE NUMBER
_____ CITY	_____ STATE	_____ ZIP	_____ FAX NUMBER
_____ ARE YOU A SUB TO A SUBCONTRACTOR?			_____ JOB FOREMAN
		YES      NO	
_____ IF YES - NAME OF FIRST SUB CONTRACTOR		_____ PHONE	_____ JOBSITE PHONE

**JOB LOCATION INFORMATION**

_____ PROJECT NAME			_____ PUBLIC
_____ STREET ADDRESS			_____ FEDERAL
_____ CITY	_____ STATE	_____ ZIP	_____ PRIVATE

**PROJECT OWNER INFORMATION**

_____ OWNERS NAME			_____ CONTACT
_____ STREET ADDRESS			_____ PHONE NUMBER
_____ CITY	_____ STATE	_____ ZIP	_____ EMAIL ADDRESS

**GENERAL CONTRACTOR INFORMATION**

_____ GC NAME			_____ CONTACT
_____ STREET ADDRESS			_____ PHONE NUMBER
_____ CITY	_____ STATE	_____ ZIP	_____ EMAIL ADDRESS

**BONDING COMPANY INFORMATION**

_____ PRIMARY BONDING COMPANY NAME		_____ BOND NUMBER	_____ PHONE NUMBER
_____ BONDING COMPANY ADDRESS		_____ BONDING AGENT	_____ PHONE NUMBER

\_\_\_\_\_  
 SCHEDULED START DATE                      JOB AMOUNT

\*To ensure timely processing - please be sure to fill out completely\*